

## Washington State University Pullman Housing Summer Financial Contract

*Summer 2024*

### **IMPORTANT - STATEMENT OF UNDERSTANDING**

By electronically signing and submitting the Washington State University (WSU or University) Housing Summer Application, I confirm that I have read, understand and agree to the terms of the Housing Contract -- which consists of the [Housing and Dining Policies](#), the [Housing and Dining Payment Schedule](#), and [Housing Summer Financial Contract](#). I further agree to abide by all the policies and procedures outlined in the [Housing and Dining Policies](#) as they now exist or as amended throughout the term of the contract.

Keep the Housing Contract for your information and guidance during the term.

Please note that if you cancel or terminate your Housing and Dining Contract, Housing Services must be notified through the online cancellation or termination process in your Housing Summer Application.

Phone: 509-335-4577

E-mail: [housing@wsu.edu](mailto:housing@wsu.edu) or [hdfinance@wsu.edu](mailto:hdfinance@wsu.edu) (financial questions)

### **1. *Deposit and Acceptance***

- A. If I have a new application to be considered for summer, I understand that my application to Housing Services must be accompanied by a contract first payment of \$400.00, or if I am staying for less than 4 weeks, full payment is required at the time of application submission.
- B. If I am a continuing student, I must make a summer first payment of \$400 at the time of application, in order to maintain my priority of assignment.
- C. As a continuing applicant, I understand that the first payment of \$400 will be applied to the housing contract fee and must be accompanied by the Summer Housing Application in order for this contract to be accepted.
- D. Students relying solely on financial aid to cover the first payment should realize that the cancellation provisions of Section 2 below will be in effect for those who apply. All available financial aid and/or scholarships, after tuition and fees are paid, will be applied to the outstanding account balance up to the full cost of the summer room contract.
- E. I understand that by placing my electronic signature on the Housing Summer Application I am agreeing to the Housing and Dining Policies, the Housing and Dining Payment Schedule, and the Housing Summer Financial Contract, which together will constitute a valid and binding contract upon acceptance by the University, subject to verification of my eligibility to reside in University housing and available space.

### **2. *Cancellation, Termination and Refund Policies***

***A resident may cancel (prior to moving in) or terminate (after moving in) their contract as follows:***

- A. I understand this contract covers the contracted summer period.
- B. I further understand if I cancel, I will be charged as delineated below:
  - a. I will be charged a cancellation fee of \$100 if I do not notify Housing Services of my cancellation through the Summer Housing Application at least seven days prior to the start of my contracted summer period.
- C. I further understand that termination of the housing contract at any time during the contracted period will result in a termination fee as delineated below.
  - a. I will be charged \$100.00 if I terminate the housing contract at any time during the contracted period.
- D. I understand that Washington State University will not hold my room assignment if the reservation is not claimed by 8:00 p.m., on the first day of my summer contracted period unless I have previously notified Housing Services in writing of the date of the planned late arrival. I understand that reservations not claimed by 8:00 p.m. on these respective dates will be cancelled, and I will be charged a no-show fee of \$100.
- E. I understand that I am obligated to pay all the fees discussed above if I am removed from student housing for non-payment or violations of the Housing and Dining Policies or the Standards of Conduct for Students.

### **3. Housing Summer Contract Prices**

I understand that if I am initially assigned to a space with a higher rate than my housing choices as per my online summer housing application, I will pay the appropriate costs listed below until my transfer to a different space can be arranged (after my arrival to WSU).

I understand that for Summer 2024, the prices for rooms per night in Northside Hall is on the [Summer Residence Hall website](#).

#### **Northside Hall:**

Single occupancy, semi-private bathroom available in certain rooms.

### **4. Payment Policies**

- A. I understand that I must pay the remainder of my summer housing costs by the Monday of the 4th week of my summer contracted period. Payments must be received by the Housing and Dining Financial Services Office by the dates indicated or there will be a late-payment fee. NO INVOICES OR STATEMENTS WILL BE MAILED. Payments are due as scheduled without further demand or notice. I understand that if I owe money on my Housing and Dining account, I will be subject to all University policies related to tuition and fee due dates and late fees outlined by the WSU Bursar's Office (<https://bursar.wsu.edu/tuition-due-dates/>). Account balances and transactions can be viewed in in the [WSU Student Information System portal](#) (my.wsu.edu).
- B. I understand that my failure to use privileges does not cancel the charges in the housing contract.

- C. **Financial Aid Recipients:** All available financial aid and/or scholarships, after tuition and fees are paid, will be applied to the outstanding account balance up to the full cost of the summer semester's room contract.
- D. I understand and acknowledge that any unpaid account balances will be sent to an outside collection agency and may be reported to one or more credit bureau reporting service(s). I understand and agree that after internal collection efforts have failed to result in full payment, and in accordance with RCW 19.16.500, collection fees of up to 50% of the unpaid balance will be assessed to my account, and that I am responsible for paying these fees together with all costs and expenses, including reasonable attorney's fees and court costs, necessary for the collection of my delinquent account.

## **5. Pandemic Policies**

In consideration for the University providing me a license for the use of a residence hall space yet to be assigned by the University—which COVID-19 induced safety precautions have significantly decreased the availability of—and in consideration of the increased COVID-19 cleaning and safety precautions put in place by the University, I agree to the following:

- A. **If a public health order requires the University to vacate residence halls due to COVID-19, the University will implement a refund or credit policy commensurate with the order(s).**
- B. I understand that the Director of Housing and Residence Life or designee may terminate my residence privileges if I violate WSU policy and regulations, or if I refuse to obey a valid health or safety-related directive of a Residence Life, Housing Services, or Dining Services staff member. I further understand that failure to comply with a valid federal, state, local, or University health or safety-related directive may also result in termination. This includes, without limitation, COVID-19 or any other pandemic related health or safety directives, proclamations, or orders issued by the governor, Washington State Department of Health, the Whitman County Director of Public Health, or a Residence Life, Housing Services, or Dining Services staff member. For the purposes of illustration and not limitation, such directives could include: limiting or eliminating guests or visitors to your residence hall or dining center; agreeing to submit to bio security checks such as temperature checks; wearing protective equipment such as masks; and being directed to isolate or quarantine due to heightened COVID-19 risk factors such as recent travel from areas with high-rates of community transmission of COVID-19, experiencing symptoms of COVID-19, and known exposure to another individual with a confirmed or suspected case of COVID-19 (note, students traveling from areas with high-rates of community transmission of COVID-19 may be asked to remain at their permanent residence (i.e. not a University residence hall) and/or be required to self-quarantine for up to 14 days prior to attending any in-person campus or community activities). The COVID-19 pandemic is an evolving situation and these directives may change at any time. I further understand that if the Director of Housing and Residence Life or designee terminated my privileges, the charges noted in paragraph 2.C above will still apply. In addition, the failure to comply with directives of University officials acting in performance of their duties and/or the law is a violation of the WSU Standards of Conduct for Students and may result in a referral for disciplinary action under these standards.

- C. I understand that Housing Services reserves the right to reassign (permanently or temporarily) individuals to different areas, rooms, residences, and dining centers, at any time (and the right to use unassigned space in the residence halls). This includes the right to reassign an individual based on COVID-19 or other pandemic related concerns, including suspected or confirmed cases, quarantining and isolation orders or guidance, or other official health guidance.

WSU Housing Services provides reasonable accommodation to individuals with disabilities. WSU advises that students provide 2-week advance notification for accommodation requests. Immediate requests will be evaluated in accordance with WSU policies, the student's needs, and available facilities. Requests should be directed to Housing Services. TDD users: WA Relay Service 1-800-833-6388.